



Audio Visual requirements for Paul Templer

1. Wireless Lavalier Microphone

Please have a wireless lavalier microphone with fresh batteries available. If possible, have a handheld microphone available as a back up too.

2. Platform Riser

For audiences of 50 people or more, I prefer to have a 2 – 3 foot riser or stage.

3. Seating Preference

If I'm not speaking to a room set up for a meal, then I prefer theater or classroom style seating.

4. Sound Check

I typically arrive at the meeting room at least one hour before the presentation for an A/V check (if possible I try to track someone down and do a check the night before too). My preference is that someone who is responsible for the A/V equipment is present during at least the first 5 minutes of my program... just to make sure that everything keeps working properly.

Things to consider:

1. Given the importance of the acoustics – depending upon the venue and the quality their equipment vs. your in house A/V equipment, using your own sound system can be more effective than relying on the venue's.
2. Stage and audience lighting will influence the mood and energy of the room.
3. Using a dark and/or solid background to me will cut down on distractions.
4. Not putting too much distance between the audience and me – it can impact our connection with each other. I suggest that I'm no more than 8 feet away from the folks in the front row/tables.
5. Have someone assigned to taking care of seating audience members (light heartedly) – have them start at the front of the room. Depending upon the way that the room is set up (seating style), if time and resources permit then have someone remove the empty chairs just before I speak. This too will influence the mood and energy of the room.

If you have any questions, please call me at 866 644 4776 or you can email me at paul@paultempler.com